

Condes for Dummies

Step 1: Open Condes

Step 2: Click File on the menu bar and choose New Event - that brings up Event Wizard

- fill out the name of the event,
- fill out the file name,
- choose Foot Orienteering,
- choose 1 scale-1 map
- select the OCAD map file
- enter the scale (usually 1:10,000)
- hit Continue

Step 3: Choose Controls section on left hand menu

Zoom in by clicking view or on the upper tool bar

Choose New Start icon on right tool bar

Click on the feature you want for the start—leave code as S1

Use New Finish icon on right hand toolbar, click on feature and leave code as F1

Once the finish is selected it will ask you for the course name (novice, intermediate, etc.)

Use New Control icon on the right hand menu and click on the feature you want for the control.

Have list of SI codes handy and enter code and control description (will come back to control descriptions)

Repeat for all the controls on that course. Don't worry you can add controls later if you want.

Step 4: Choose Edit courses section on left hand menu.

Select your course

Use Insert Control icon located on the upper toolbar—this shows all the controls that exist.

Click on the controls in the order you want them.

You can click on a feature to add a new control. Note the final leg to the finish will remain red.

You can see the course distance on the upper toolbar

The final leg automatically appears as a dotted line (marked route)

You can make it a solid line (an unmarked route) by going to Controls section on the left hand menu and double clicking F1. Under Control Type, choose No Marking

Step 5: Click on Course on the menu bar and choose New Course. Then repeat Step 4

Step 6: Control Descriptions - In the Control section of the left hand menu

Double click on a control—control description box will come up. Click in each box to add the proper symbols.

Marking Status—at the bottom of the control description window, click Status Tab. This gives you the options for checking off whether a marker has been flagged, placed or collected. This is also where you can enter Score-O points.

Text for novice course—in the Edit Courses section of left hand menu, double click on the course and under control description appearance you can choose Symbolic or Textual

Step 7: Print Control Descriptions:

Choose Print on Menu Toolbar which opens a new tab

Choose All controls, multiple courses or one course. If you choose a single course, it will fill the page with copies of that course description.

Step 8: Print Maps:

Choose Print on the menu bar which will bring up a new tab

Choose map with courses

Choose the course

Choose Define Printout Page Area

This will give you the outline and you can drag the outline. You can also move graphics items such as the control descriptions and text boxes by clicking and dragging.

Useful features:

Moving a Control

In the Control section of left hand menu

Click on the control. It will turn blue and you can drag it. Zoom in to centre control on the feature using crosshairs.

Moving Control Numbers

In the Edit Courses section of left hand menu

Click on the centre of the control it will turn blue

Then you can click and drag the number or the control

Add new text to map

Click on the text icon on the right hand menu—type, select background, drag to location

Breaking the circle

In the Edit Courses section.

Use the scissors in the upper toolbar and click on the circle—it will turn blue. Click on segment to be removed. Can use the select course object icon to adjust the ends.

Breaking the line

In the Edit Courses section.

Same as breaking the circle – line turns red. If it is a common leg it will ask you if you want to break it for all courses or a single course. Can use Toggle if you have erased the wrong segment.

Bending the Line

Use the Add a Point icon click on the line to add a point so that the line bends around the obstruction.

Reports

Go to View on the menu bar.

Choose Controls Spreadsheet. That will give you a list of the status of your controls.

The Condes help section is quite good and easy to use.

The Condes website is even better and includes a forum if you have any difficult questions.